Financial Statements and Independent Auditors' Report for the Year Ended September 30, 2023 (with comparative totals for 2022)



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INDEPENDENT AUDITORS' REPORT

To Those Charged with Governance And Management Tomball Emergency Assistance Ministries, Inc. Tomball, Texas

Opinion

We have audited the accompanying financial statements of Tomball Emergency Assistance Ministries, Inc. (a nonprofit organization), which comprise the statement of financial position as of September 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Tomball Emergency Assistance Ministries, Inc. as of September 30, 2023, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Tomball Emergency Assistance Ministries, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Tomball Emergency Assistance Ministries, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or
 error, and design and perform audit procedures responsive to those risks. Such procedures include
 examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are
 appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of
 Tomball Emergency Assistance Ministries, Inc.'s internal control. Accordingly, no such opinion is
 expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Tomball Emergency Assistance Ministries, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Tomball Emergency Assistance Ministries, Inc.'s 2022 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated March 16, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended September 30, 2022, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Emphasis of a Matter

As described in Note 11 to the financial statements, the prior year financial statements include a prior period adjustment. Our opinion is not modified with respect to this matter.

Tipton & Company

Certified Public Accountants

Tipton i Company LLC

Houston, Texas

February 13, 2024

Statement of Financial Position

As of September 30, (with comparative totals for 2022)		2023		2022
Assets				
Cash and cash equivalents	\$	549,349	\$	586,412
Certificates of deposit		200,000		-
Pledges and grants receivable, net		31,170		27,596
Prepaid expenses		29,774		20,460
Inventory		300,477		320,339
Property and equipment, net		686,777		698,652
Total Assets	\$	1,797,547	\$	1,653,459
Liabilities and Net Assets				
Liabilities	\$	44 540	\$	7 570
Accounts payable	Ф	11,549 5,472	Φ	7,579 11,521
Accrued expenses Total Liabilities		17,021		19,100
Net Assets				
Without donor restrictions		1,691,492		1,575,709
With donor restrictions		89,034		58,650
Total Net Assets		1,780,526		1,634,359
Total Liabilities and Net Assets	\$	1,797,547	\$	1,653,459

Statement of Activities

Year ended September 30,	\/\/i	thout Donor	,	With Donor	2023	2022
(with comparative totals for 2022)		estrictions		Restrictions	Total	Total
(with comparative totals for 2022)	- 11	esti ictionis		i vesti ictionis	i Otai	Total
Revenue and Support						
Contributions and grants	\$	351,045	\$	66,991	\$ 418,036	\$ 374,428
Contributed nonfinancial assets		410,169		· <u>-</u>	410,169	507,444
Client copay		7,170		_	7,170	2,184
Thrift shop sales		516,826		_	516,826	487,591
Cost of donated goods sold		(417,339)		_	(417,339)	(333,639)
Special events revenue		256,525		_	256,525	`103,138 [´]
Direct benefit to donor		(17,722)		_	(17,722)	, -
Other revenue		8,001		_	`8,001 [′]	307
Net assets released from restrictions		36,607		(36,607)	, -	_
				,		
Total Revenue and Support		1,151,282		30,384	1,181,666	1,141,453
•						
Expenses						
Program Services						
Client Assistance		553,008		_	553,008	620,367
Resale Shop		290,856		_	290,856	179,643
Other programs		45,217		_	45,217	106,013
Total Program Services		889,081		-	889,081	906,023
Supporting Services						
Management and general		96,489		-	96,489	105,644
Fundraising		49,929		-	49,929	26,293
Total Supporting Services		146,418		-	146,418	131,937
Total Expenses		1,035,499			1,035,499	1,037,960
Change in Not Accets		11E 700		20.204	146 167	103,493
Change in Net Assets		115,783		30,384	146,167	•
Net Assets, Beginning of Year		1,575,709		58,650	1,634,359	1,530,866
Net Assets, End of Year	\$	1,691,492	\$	89,034	\$ 1,780,526	\$ 1,634,359

Statement of Functional Expenses

			Program Services	ervices		0)	Supporting Services	S		
Year ended September 30, (with comparative totals for 2022)		Client Assistance	Resale Shop	Other Programs	Total Program Services	Management and General	Fundraising	Total Supporting Services	2023 Total	2022 Total
Salaries and Related Expenses										
Salaries and wages	\$	23,151 \$		\$ 41,732	\$ 242,381	\$ 27,781	\$ 32,471		\$ 302,633 \$	246,917
Payroll taxes		1,776	13,787	3,202	18,765	2,132		4,624	23,389	19,662
Total Salaries and Related Expenses		24,927	191,285	44,934	261,146	29,913	34,963	64,876	326,022	266,579
Other Expenses										
Advertising		ı	3,231	Ì	3,231	1,950	7,744	9,694	12,925	18,188
Bad debt expense		•	•	1	•	1,497	1	1,497	1,497	1,629
Bank and credit card charges		Ĭ	12,190	Ī	12,190	•	•	•	12,190	14,519
Client expenses		483,862	•	1	483,862	•	•	•	483,862	453,186
Contract labor		11,150	8,550	İ	19,700	1	•	1	19,700	11,250
Depreciation		8,323	23,702	Ī	32,025	•	•	•	32,025	30,910
In-kind food		12,611	1	ı	12,611	ı	1	1	12,611	132,374
Insurance		•	•	1	•	17,206	1	17,206	17,206	17,763
Legal and professional		•	•	ı	•	30,374	1	30,374	30,374	27,537
Meals and entertainment			•	Ī	1	447	1	447	447	193
Miscellaneous			1	1	•	•	•	•		4,727
Office expenses		į	17,340	283	17,623	10,001	1	10,001	27,624	13,527
Repairs and maintenance		5,968	16,997	Ī	22,965	5,101	1	5,101	28,066	15,822
Special event expenses		•	•	1	•	•	24,944	24,944	24,944	7,977
Utilities		6,167	17,561	1	23,728	1	•	1	23,728	21,779
Total Other Expenses		528,081	99,571	283	627,935	929'99	32,688	99,264	727,199	771,381
Less: Direct benefit to donor		-	1	1	•	1	(17,722)	(17,722)	(17,722)	I
Total Expenses	↔	\$23,008 \$	290,856 \$	3 45,217	\$ 889,081	\$ 96,489	\$ 49,929	\$ 146,418	\$ 1,035,499 \$	1,037,960

The accompanying notes are an integral part of these financial statements.

Statement of Cash Flows

	- 10.1		011 1 10110
Year Ended September 30, (with comparative totals for 2022)		2023	2022
Cash Flows From Operating Activities			
Change in net assets	\$	146,167 \$	103,493
Adjustments to reconcile change in net assets to			
net cash used in operating activities:			
Bad debt expense		1,497	1,629
Depreciation		32,025	30,910
Changes in assets and liabilities:			
Pledges and grants receivable		(5,071)	40,746
Prepaid expenses		(9,314)	(3,795)
Inventory		19,862	(46,544)
Accounts payable		3,970	1,510
Accrued expenses		(6,049)	2,713
Total Adjustments		36,920	27,169
Net Change in Operating Activities		183,087	130,662
Cash Flows From Investing Activities			
Purchases of certificates of deposit		(200,000)	_
Purchases of fixed assets		(20,150)	(68,595)
Net Change in Investing Activities		(220,150)	(68,595)
Net Change in Cash and Cash Equivalents		(37,063)	62,067
Cash and Cash Equivalents, beginning of year		586,412	524,345
Cash and Cash Equivalents, end of year	\$	549,349 \$	586,412

Notes to Financial Statements

NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Tomball Emergency Assistance Ministries, Inc. (the Organization) is a coalition of various congregations and affiliate groups incorporated as a non-profit organization under the laws of the State of Texas. The Organization has been serving people of Tomball since 1985. The Organization provides direct assistance to individuals for food, housing, clothing, utilities, medical and transportation needs. The Organization is supported by funds received through donations from corporate and individual donors, member churches, grants from private foundations, and sales revenue from the Organization's resale shop.

The Organization conducts the following programs:

- Client Assistance eligible clients receive the following direct assistance as needed:
 - Budget counseling
 - o Job search assistance
 - Medical, dental, and vision assistance
 - Food and toiletries from the food pantry
 - Clothing vouchers to the resale shop
 - Rent, utilities, and transportation assistance
 - Special assistance programs food for students, summer food assistance for kids, back to school
 jacket giveaway, Thanksgiving holiday baskets, Christmas meal & gift program.
- Resale Shop The Organization operates a thrift shop store, the Organization's Resale Shop, which sells
 used clothing and household goods donated by the general public. The store is regularly staffed by
 volunteers from the member church congregations and the community. Funds generated from the store
 operations and other public support have made the welfare services provided by the Organization possible.
- Other Programs
 - Community Relations The Organization has developed and maintains a network of resources and services throughout the Greater Tomball area and connects residents in need with these resources and services.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

Basis of Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors: net assets without donor restrictions and net assets with donor restrictions.

- Net assets without donor restrictions are resources available to support operations and not subject to donor restrictions. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations. Assets restricted solely through the actions of the Board of Directors are reported as net assets without donor restrictions, board-designated.
- Net assets with donor restrictions are resources that are subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by passage of time or use for a purpose specified by the donor. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. Other donor-imposed restrictions are perpetual in nature; where the donor stipulates those resources be maintained in perpetuity. Donor-restricted endowment earnings are released when those earnings are appropriated with spending policies and are used for the specified purpose.

Notes to Financial Statements

Cash and Cash Equivalents

Cash and cash equivalents include all monies in banks and highly liquid investments with maturity dates of less than three months. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments.

Pledges and Grants Receivable

Pledges and grants receivable that are due within one year are reported at net realizable value. Grants and pledges receivable that are expected to be collected in future years are reported at the present value of the expected future cash flows. The Organization provides an allowance for pledges and grants receivable when it believes balances may not be collected in full. When management determines the receivable will not be collected, the receivables are written off.

Inventory

Inventory is comprised of donated merchandise held by the Organization's Resale Shop and donated food maintained at the Organization's food pantry. The merchandise inventory is valued at the expected Resale Shop sales price. The food inventory is valued on a rate per pound as estimated by the Houston Food Bank.

Property and Equipment

Property and equipment are stated at cost or fair value at date of donation. Depreciation is calculated using the straight-line method over the estimated useful lives of the assets as follows:

Buildings 39 years
Building improvements 39 years
Furniture, fixtures, and equipment 3 - 15 years

Additions and betterments of \$2,000 or more are capitalized, while maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently. Property and equipment are reviewed for impairment if the use of the asset significantly changes or another indicator of possible impairment is noted. If the carrying amount for the asset is not recoverable, the value is written down to the asset's fair value.

Contributions and Grants

Contributions and grants are recognized as revenue at fair value when an unconditional commitment is received from the donor. Contributions received with donor stipulations that limit their use are reported as increases in net assets with donor restrictions. Conditional contributions are subject to one or more barriers that must be overcome before the Organization is entitled to receive or retain funding. Conditional contributions are recognized as revenue at fair value when the conditions have been substantially met. Payments under cost-reimbursable contracts received in advance are deferred to the applicable period in which the related services are performed, or expenditures are incurred, respectively.

Donated Goods and Services

Donated goods are recognized at fair value as contributions when an unconditional commitment is received from the donor. The related expense is recognized as the item is used or sold. All donated goods were utilized by the Organization's programs and supporting services. There were no donor-imposed restrictions associated with the donated services and assets. Contributions of services are recognized when services received (a) create or enhance nonfinancial assets or (b) require specialize skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. No amounts have been reflected in the financial statements for those services because they do not meet the criteria for recognition.

Income Taxes

The Organization is a nonprofit corporation that is exempt from federal income taxes under Section 501(c)(3) of the U.S. Internal Revenue Code ("Code") and comparable State law, and contributions to it are tax deductible within the limitations prescribed by the Code. The Organization did not conduct any unrelated business activities in the current fiscal year. Therefore, The Organization has made no provision for federal income taxes in the accompanying financial statements.

Notes to Financial Statements

The Organization applies the provisions of FASB ASC Topic 740, *Income Taxes*, which prescribes a recognition threshold and measurement attribute for financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. ASC Topic 740 also provides guidance on de-recognition, classification, interest and penalties, accounting in interim periods, disclosures and transition. The Organization believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements.

Sales Tax

The State of Texas and municipalities within the State impose a sales tax on certain sales. The Organization collects the sales tax from their Resale Shop and remits the entire amount to the State. The Organization's accounting policy is to exclude the tax collected and remitted from revenue.

Advertising

The Organization uses advertising to promote its Resale Shop and programs among the general public. Advertising costs are expensed as incurred. Advertising expense for the years ended September 30, 2023 and 2022 was \$12,925 and \$18,188, respectively.

Use of Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. On an ongoing basis, management evaluates the estimates and assumptions based on new information. Management believes that the estimates and assumptions are reasonable in the circumstances; however, actual results could differ from those estimates.

Functional Allocation of Expense

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities. The Statement of Functional Expenses presents the natural classification of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are charged to programs and supporting services on the basis of time and effort. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Organization.

NOTE 2 – LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of September 30, 2023 are comprised of the following:

Financial assets:	
Cash and cash equivalents	\$ 549,349
Certificates of deposit	200,000
Pledges and grants receivable, net	31,170
Total financial assets	780,519
Less: board designated fund	(100,000)
Financial assets available to meet cash needs for	
general expenditures within one year	\$ 680,519

The Organization's financial assets have been reduced by amounts not available for general use due to donor-imposed restrictions within one year of the statement of financial position date. The Organization sets a goal of having financial assets on hand to meet 60 days of normal operating expenses, which are, on average, around \$84,000. As part of its liquidity management, the Organization has a policy to structure its financial assets to be available as general expenditures, liabilities, and other obligations become due.

Notes to Financial Statements

NOTE 3 - CONCENTRATION OF CREDIT RISKS

All of a depositor's accounts at an insured depository institution, including all noninterest-bearing transaction accounts, will be insured by the Federal Deposit Insurance Corporation (FDIC) up to the standard maximum deposit insurance amount (\$250,000), for each deposit insurance ownership category. The Organization maintains cash balances at a financial institution located in Texas. At September 30, 2023 and 2022, the Organization had approximately \$300,000 and \$336,000, respectively, of cash balances that were not covered by FDIC insurance.

NOTE 4 – PLEDGES AND GRANTS RECEIVABLE

The Organization receives pledges of future contributions from foundations and corporations. In accordance with authoritative accounting guidance, these pledges to give were recognized as revenue in the period when the pledge is made, rather than as the payments are received.

Pledges and grants receivable at September 30, 2023 and 2022 consisted of the following:

	2023	2022
Due in one year	\$ 34,296	\$ 29,225
Less: allowance for uncollectible pledges	(3,126)	(1,629)
Pledges and grants receivable, net	\$ 31,170	\$ 27,596

At September 30, 2023 and 2022, receivables from one funding source represented fifty-one percent (51%) and seventy-two percent (72%), respectively, of total pledges and grants receivable. The Organization receives most of its support and revenues from individuals, member churches and other organizations in the Tomball area. Consequently, the Organization is dependent on these parties. Additionally, the Organization provides most of its support to families living in the Tomball zip codes.

NOTE 5 – INVENTORY

The inventory balances as of September 30, 2023 and 2022 are as follows:

	2023	2022
Resale Shop	\$ 266,598	\$ 286,378
Food pantry inventory	33,879	33,961
Total inventory	\$ 300,477	\$ 320,339

NOTE 6 – PROPERTY AND EQUIPMENT

As of September 30, 2023 and 2022, property and equipment consisted of the following:

	2023	2022
Land	\$ 469,950	\$ 469,950
Buildings	628,280	628,280
Capital improvements	134,856	125,331
Other long-term assets	92,001	81,376
Subtotal property and equipment	1,325,087	1,304,937
Less: accumulated depreciation	(638,310)	(606,285)
Total property and equipment, net	\$ 686,777	\$ 698,652

Depreciation expense for the year ended September 30, 2023 and 2022 was \$32,025 and \$30,910, respectively.

Notes to Financial Statements

NOTE 7 – NET ASSETS WITHOUT DONOR RESTRICTIONS

Net assets without donor restrictions at September 30, 2023 and 2022 are comprised of the following:

	2023	2022
Undesignated	\$ 1,591,492	\$ 1,475,709
Board designated fund	100,000	100,000
Total net assets without donor restrictions	\$ 1,691,492	\$ 1,575,709

NOTE 8 – NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions at September 30, 2023 and 2022 are restricted for the following purposes:

	2023	2022
Subject to expenditure for specified purpose:		
Food Pantry	\$ 62,851	\$ 30,975
Basic Needs	26,183	19,780
Medical Grant	-	5,837
Hands-Up Ministry	-	2,058
Total net assets with donor restrictions	\$ 89,034	\$ 58,650

NOTE 9 - RELEASES OF NET ASSETS WITH DONOR RESTRICTIONS

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes specified by donors. The following amounts were released from restrictions for the years ended September 30, 2023 and 2022:

	2023	2022
Satisfaction of purpose restriction:		
Basic Needs	\$ 20,597	\$ 37,702
Food Pantry	8,115	2,086
Medical Grant	5,837	3,259
Hands-Up Ministry	2,058	2,688
COVID-19 Assistance Grant	-	4,689
Resale Shop	-	3,186
Total net assets released from restrictions	\$ 36,607	\$ 53,610

Notes to Financial Statements

NOTE 10 – CONTRIBUTED NONFINANCIAL ASSETS

The majority of items sold in the Organization's Resale Shop are contributed by the general public. The fair value of these contributions is based on the estimated sale price as determined from recent sales. The Resale Shop contributed nonfinancial assets are reported as inventory when received and cost of donated goods sold when sold. Contributed nonfinancial assets recognized during the years ended September 30, 2023 and 2033 were not restricted by donors.

Contributed nonfinancial assets consisted of the following:

	2023	2022
Resale Shop donated inventory	\$ 397,558	\$ 375,070
Donated food	12,611	132,374
Total contributed nonfinancial assets	\$ 410,169	\$ 507,444

NOTE 11 – PRIOR PERIOD ADJUSTMENT

During the year ended September 30, 2023, management noted a change in presentation is required for the prior period financial statements to conform with the current method of accounting for contributed nonfinancial assets, as described in Note 10. Management believes the previous method resulted in an understatement of contributed nonfinancial assets and cost of donated goods sold and an overstatement of contributions. Accordingly, the applicable 2022 balances have been restated in these financial statements. There was no impact on beginning net assets. A summary of the line items that were restated is as follows:

	Previously Reported	Adjustment	Restated Amount
Year ended September 30, 2022			
Contributed nonfinancial assets	\$132,374	\$375,070	\$507,444
Contributions	415,859	(41,431)	374,428
Cost of donated goods sold	-	333,639	333,639

NOTE 12 - SUBSEQUENT EVENTS

Management has evaluated subsequent events through February 13, 2024, the date the financial statements were available to be issued. No events were identified that are required to be disclosed or would have a material impact on reported net assets or changes in net assets.